



## NEHRU COLLEGE OF ENGINEERING AND RESEARCH CENTRE

(AN AUTONOMOUS INSTITUTION)

Periyapatna, Thiruvannamalai, Thiruvarur Dist., Tamilnadu - 605038  
NBA Accredited Programmes : B.Tech CSE, B.Tech MTR; NAAC Re-accredited with 'A' Grade  
Recognized by UGC under Section 2(f) of the UGC Act, 1956; ISO 9001:2015 Certified  
Approved by AICTE; Affiliated to Anna Adhiprakash Technological University



### MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL 44<sup>th</sup> IQAC MEETING

AC.YR. 2025-26

Date: 21 JULY 2025

Time: 10:30 AM – 11:30 AM

Venue: Board Room, Aryabhatta Block

#### Members Present:

1. Dr. K G Viswanadhan  
Principal, NCERC  
*Chairman*
2. Dr. Mredhula L  
Professor & Head, Dept. of ECE, NCERC  
*IQAC Director*
3. Ms. Rajeenamol P T  
Assistant Professor, Dept. of EEE, NCERC  
*NBA & NAAC Coordinator*
4. Ms. Deepamol P S  
Assistant Professor, Dept. of AS, NCERC  
*IQAC Coordinator*
5. Ms. Gracemol thankachan  
Assistant Professor, Dept. of CSE, NCERC  
*Faculty Representative & IQAC Dept. Coordinator*
6. Mr. Pramod K  
Assistant Professor, Dept. of MCA, NCERC  
*Faculty Representative & IQAC Dept. Coordinator*
7. Ms. Anooja B  
Assistant Professor, Dept. of ECE, NCERC  
*Faculty Representative & IQAC Dept. Coordinator*
8. Mr. Vinod R  
Assistant Professor, Dept. of MTR, NCERC  
*Faculty Representative & IQAC Dept. Coordinator*
9. Ms. Sajitha A S  
Assistant Professor, Dept. of CSE, NCERC  
*Faculty Representative & IQAC Dept. Coordinator*
10. Ms. Dhanya Nair  
Assistant Professor, Dept. of MBA, NCERC  
*Faculty Representative & IQAC Dept. Coordinator*
11. Ms. Saranya Nair, Assistant Professor, Dept. of EEE, NCERC  
*Faculty Representative & IQAC Dept. Coordinator*



INTERNAL QUALITY ASSURANCE CELL – NCERC  
44<sup>th</sup> Meeting Minutes



## NEHRU COLLEGE OF ENGINEERING AND RESEARCH CENTRE

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Pempadu, Thiruvananthapuram, Kerala - 695064  
NBA Accredited Programmes : B.Tech CSE, B.Tech MTR [NAAC Re-accredited with 'A' Grade  
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12. Mr. Sudheesh  
Assistant Professor, Dept. of ME, NCERC  
Faculty Representative & IQAC Dept. Coordinator

### Agenda:

1. Review of Second Internal Audit in Even Semester 2024–2025 and Schedule for first Internal Audit in odd semester 2025-26
2. Readiness for NBA Visit for B. Tech ECE, MBA, and MCA

### Minutes of the Meeting:

#### 1. Review of second Internal Audit of even semester and Schedule for first Internal Audit for odd semester :

- The IQAC reviewed the findings and compliance reports from the second internal audit for the Even Semester 2024–2025.
- Observations related to documentation, outcome attainment, and file completeness were discussed.
- All departments were advised to address non-compliances and submit evidence of action taken.
- The first Internal Audit of odd semester 2025-2026 has been scheduled tentatively in the Second Week of October 2025. IQAC will circulate the detailed audit schedule shortly.
- Audit teams will be reconstituted with cross-departmental faculty as auditors.

#### 2 . Readiness for NBA Visit for B. Tech ECE, MBA, and MCA

- The preparedness of B.Tech ECE, MBA, and MCA programmes for the upcoming NBA visit was reviewed.
- Departments were instructed to strengthen documentation, ensure completeness of files, and align outcome attainment records with NBA requirements.

### General Remarks:

- The Chairman, Dr. K G Viswanadhan, appreciated the ongoing efforts of all department representatives and emphasized timely and coordinated documentation.

The meeting concluded with a vote of thanks from the Director, IQAC at 11:30 AM.

  
Director, IQAC

  
Principal



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