



NEHRU COLLEGE OF ENGINEERING AND RESEARCH CENTRE

(AN AUTONOMOUS INSTITUTION)

Pampady, Thiruvananthapuram, Kerala - 695024
NBA Accredited Programmes: B.Tech CSE, B.Tech MTE; NAAC Re-accredited with 'B' Grade
Recognized by UGC under Section 2C of the UGC Act, 1956/2003/2013 Certified
Approved by AICTE (Affiliated to APJ Abdul Kalam Technological University)



MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL 44th IQAC MEETING

AC.YR. 2025-26

Date: 21 JULY 2025

Time: 10:30 AM – 11:30 AM

Venue: Board Room, Aryabhata Block

Members Present:

1. Dr. K G Viswanadhan
Principal, NCERC
Chairman
2. Dr. Mredhula L
Professor & Head, Dept. of ECE, NCERC
IQAC Director
3. Ms. Rajeenamol P T
Assistant Professor, Dept. of EEE, NCERC
NBA & NAAC Coordinator
4. Ms. Deepamol P S
Assistant Professor, Dept. of AS, NCERC
IQAC Coordinator
5. Ms. Gracemol thankachan
Assistant Professor, Dept. of CSE, NCERC
Faculty Representative & IQAC Dept. Coordinator
6. Mr. Pramod K
Assistant Professor, Dept. of MCA, NCERC
Faculty Representative & IQAC Dept. Coordinator
7. Ms. Anooja B
Assistant Professor, Dept. of ECE, NCERC
Faculty Representative & IQAC Dept. Coordinator
8. Mr. Vinod R
Assistant Professor, Dept. of MTR, NCERC
Faculty Representative & IQAC Dept. Coordinator
9. Ms. Sajitha A S
Assistant Professor, Dept. of CSE, NCERC
Faculty Representative & IQAC Dept. Coordinator
10. Ms. Dhanya Nair
Assistant Professor, Dept. of MBA, NCERC
Faculty Representative & IQAC Dept. Coordinator
11. Ms. Saranya Nair, Assistant Professor, Dept. of EEE, NCERC
Faculty Representative & IQAC Dept. Coordinator



INTERNAL QUALITY ASSURANCE CELL – NCERC
44th Meeting Minutes



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12. Mr. Sudheesh
Assistant Professor, Dept. of ME, NCERC
Faculty Representative & IQAC Dept. Coordinator

Agenda:

1. Review of Second Internal Audit in Even Semester 2024-2025 and Schedule for first Internal Audit in odd semester 2025-26
2. Readiness for NBA Visit for B. Tech ECE, MBA, and MCA

Minutes of the Meeting:

1. Review of second Internal Audit of even semester and Schedule for first Internal Audit for odd semester :

- The IQAC reviewed the findings and compliance reports from the second internal audit for the Even Semester 2024-2025.
- Observations related to documentation, outcome attainment, and file completeness were discussed.
- All departments were advised to address non-compliances and submit evidence of action taken.
- The first Internal Audit of odd semester 2025-2026 has been scheduled tentatively in the Second Week of October 2025. IQAC will circulate the detailed audit schedule shortly.
- Audit teams will be reconstituted with cross-departmental faculty as auditors.


2. Readiness for NBA Visit for B. Tech ECE, MBA, and MCA

- The preparedness of B.Tech ECE, MBA, and MCA programmes for the upcoming NBA visit was reviewed.
- Departments were instructed to strengthen documentation, ensure completeness of files, and align outcome attainment records with NBA requirements.

General Remarks:

- The Chairman, Dr. K G Viswanadhan, appreciated the ongoing efforts of all department representatives and emphasized timely and coordinated documentation.

The meeting concluded with a vote of thanks from the Director, IQAC at 11:30 AM.


Director, IQAC


Principal



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